



U.S. International Trade Commission
 500 E Street, SW
 Washington, DC 20436
 United States
 202-205-3098
 www.usitc.gov

Print Form

**Justification & Approval
 For Other Than Full & Open
 Competition/Brand Name**

USITC - 052 (Rev. 8/2016)

REQUISITION NUMBER: 6200-00HR-17-0030

1. CONTRACTING OFFICE

U.S. International Trade Commission
 Office of Procurement
 500 E Street, SW
 Washington, DC 20436

REQUIRING OFFICE

U.S. International Trade Commission
 Office of Human Resources
 500 E Street, SW
 Washington, DC 20436

2. NATURE/DESCRIPTION OF ACTION(S)

Sole Source

In accordance with FAR Subpart 6.303-2, this justification for other than full and open competition will result in award of a sole source contract to Economic Systems, Inc.

3. DESCRIPTION OF SUPPLIES/SERVICES (Check box below)

This requirement is to purchase:

To purchase FHR Navigator subscription.

- Support services (non-R&D)
- Supplies/equipment
- Information technology (IT)
- Other (specify): _____

4. ESTIMATED CONTRACT VALUE

\$0.00

5. ANTICIPATED PERIOD OF PERFORMANCE/ DELIVERY DATE

Period of Performance

October 1, 2017 to September 30, 2018

Options Through: _____



U.S. International Trade Commission
500 E Street, SW
Washington, DC 20436
United States
202-205-3098
www.usitc.gov

Print Form

Justification & Approval For Other Than Full & Open Competition/Brand Name

USITC - 052 (Rev. 8/2016)

6. STATUTORY AUTHORITY

Sole Source

FAR Subpart 6.302-1 and 41 U.S.C: 253(c)(1): When the supplies or services required by the agency are available from the only one responsible source, and no other type of supplies or services will satisfy agency requirements, full and open competition need not be provided for.

7. DEMONSTRATION OF CONTRACTOR OR BRAND UNIQUE QUALIFICATIONS

In accordance with FAR Subpart 8.404(d), services offered on Federal Supply Schedules are priced either at hourly rates, or at a fixed price for performance of a specific task. The awarding agency has already determined the prices of supplies and fixed-price services, and rates for services offered at hourly rates, under schedule contacts to be fair and reasonable.

8. DESCRIPTION OF EFFORTS MADE TO ENSURE OFFERS WERE SOLICITED FROM AS MANY POTENTIAL SOURCES AS IS PRACTICABLE

In accordance with FAR Part 10, market research was conducted and it was determined that the product and/or services are available to Government agencies through the Federal Supply Schedules.

In accordance with FAR Subpart 5.202(a)(11), the requirement is exempt from being synopsisized.



U.S. International Trade Commission
500 E Street, SW
Washington, DC 20436
United States
202-205-3098
www.usitc.gov

Print Form

Justification & Approval For Other Than Full & Open Competition/Brand Name

USITC - 052 (Rev. 8/2016)

9. DESCRIPTION OF FAIR AND REASONABLE COST

In accordance with FAR Subparts 12.209, 13.106-3, 15.4, it is hereby determined that the anticipated cost or price to the Government for this contract action will be fair and reasonable. The Price Reasonableness Memorandum detailing the Fair and Reasonable Price Determination will be included in the contract file documentation.

Currently, all Commission employee's salary and benefit information is entered into the FHR Navigator. Switching to another system at this time would require the Commission to hire contractors to input all employee salary information into a new system. The costs of contractors to complete this task will far exceed the cost of renewing this subscription for FHR Navigator.

10. MARKET RESEARCH

Market Research was conducted in accordance with FAR Part 10, and it was determined that the above stated requirement is commercially available in the commercial market place from various resellers.

The Commission will continue to survey the market for comparable products to that of FHR Navigator, which might offer the same required functions, including FEDRAMP accreditation. If such products become available, this requirement will then be competed.



U.S. International Trade Commission
500 E Street, SW
Washington, DC 20436
United States
202-205-3098
www.usitc.gov

Print Form

Justification & Approval For Other Than Full & Open Competition/Brand Name

USITC - 052 (Rev. 8/2016)

11. ANY OTHER FACTS SUPPORTING THE JUSTIFICATION

EconSystem/FHR Navigator has USITC employees individual data entered in the software system. It would not be cost effective to change software and have to manually re-enter all employee data.

12. LISTING OF SOURCES

None.

13. FUTURE PLANS TO PROMOTE COMPETITION

The Agency will continue to conduct market research to evaluate industry options.



U.S. International Trade Commission
 500 E Street, SW
 Washington, DC 20436
 United States
 202-205-3098
 www.usitc.gov

Print Form

**Justification & Approval
 For Other Than Full & Open
 Competition/Brand Name**

USITC - 052 (Rev. 8/2016)

14. TECHNICAL PERSONNEL/REQUIRING OFFICE CERTIFICATION

I certify that the facts and representations in this justification, included herein, meet the Government's need and that the supporting data which forms the basis for this justification is complete and accurate

Prepared By: Print Name:

Signature:

FOIA Exemption(b)(6)

Requestor/COR

Date:

9/6/2017

Approved By: Print Name:

Signature:

FOIA Exemption (b)(6)

Office Director/Cost Center Manager

Date:

9/6/2017

15. CONTRACTING OFFICER CERTIFICATION

I have received this justification and find it to be accurate and complete to the best of my knowledge and belief.

Approved By: Print Name:

Signature:

FOIA Exemption(b)(6)

Contracting Officer

Date:

9/29/17